

The Los Angeles City College Foundation uses its resources to enhance and enrich the experiences of all those individuals, organizations, and communities that participate in and benefit from the activities of the College. Most of our focus is on scholarships but, whenever possible and where appropriate, we also attempt to supplement directly the College's vision to be an "urban oasis of learning."

The Foundation budgets a sum of money each annual meeting (January 1) to be allocated on a merit basis for the "good and welfare" of the College. Such requests are not programmatic in nature but instead are a stand-alone event that furthers the interest of the College. Members of the college community may apply to the Foundation for funding by submitting a brief application (page 2) to the Executive Director. **Awards are limited to \$750.**

The following guidelines should be used by college members to inform their decision to apply. The funds must be:

- *used in direct support of Los Angeles City College and, in particular, aligns with the College's strategic planning priorities.*
- *limited to a single event within the year.*
- *limited, to the extent possible, to a portion of a total budget request.*
- *allocated to a responsible individual who agrees to report back to the Foundation on the successful dispensation of the funds and their impact.*
- *supported by appropriate supervisors.*

GOOD & WELFARE APPLICATION

Application date: ____/____/____

Title/Name of Event: _____

Description of Event: _____

Describe the benefits to LACC and how it supports the mission/vision/plan:

Budget: LACC Foundation \$ _____ (maximum request \$750.00)

Other Sources \$ _____

\$ _____

Total Budget \$ _____

Contact Person: _____

Name

Department

Phone

Supervisor's Name: _____ Signature: _____

LACCF Executive Director: _____ Amount Approved: \$ _____ Date: _____

LACCF Authorized Official: _____ Amount Approved: \$ _____ Date: _____

****ALL PAYMENTS MUST BE REQUESTED WITHIN 90 DAYS OF APPROVAL****