

LOCATION: LOS ANGELES CITY COLLEGE FOUNDATION
Student Union Building – 3rd Floor Conference Room
855 N. Vermont Avenue
Los Angeles, CA 90029

TIME: 11:00 A.M.

MINUTES

Attendance:

Members Present: Bob Winters (Treasurer); Edward Dilkes (Vice Chair); Julie Stromberg (Secretary, via conference call); Jeff Zarrinam; Mary Gallagher (LACC Interim President); Dan Walden (VP, LACC Academic Affairs) and Robert Schwartz (Executive Director)

Members Absent: Marvin Hoffman (Chair)

I. CALL TO ORDER

E. DILKES

- a. The Meeting was called to order at 11:04 A.M.
- b. Motion to accept minutes from May 22, 2018
 - i. Jeff Zarrinam moved to accept the minutes as published
 - ii. Bob Winters seconded
 - iii. **Motion Passed MSP**

II. EXECUTIVE DIRECTOR'S REPORT

R. SCHWARTZ

- a. Robert Schwartz briefly reported on the following items
 - i. SWAPMEET
 1. Robert informed the Committee about a phone called from the District auditor requesting a copy of the agreement between the Foundation and the Swap Meet
 - a) Robert mentioned that the agreement with the District was never signed by President Renee Martinez and the Jim Watson even though it was approved by the Board of Trustees back in August 2017. Now, President Gallagher will have to review the contract and sign it
 2. The Swap Meet revenue was up \$13,351.11 from last year
 3. The Swap Meet commission for May 2018 was \$56,016.64 for both Saturday and Sunday
 4. Year-to-date total is \$288,081.40
 - ii. ALUMNI
 1. Robert mentioned that Carole Wenger has contacted some alumni and she's meeting with some of them
 - a) Steve Lebowitz was here for the sculpture dedication and asked about the veterans housing. President Gallagher supports it 100%. Steve is still onboard with this project and so is his friend
 - b) John Branca is considering giving \$100K to create the John Branca Institute for Entertainment Business and Law. Carole also is talking with John's colleague Johnny Lockwood about this donation
 - c) Mark Hamill agreed to do shout out or radio spot for LACC
 - d) Sandy Hyun is creating another scholarship in the amount of \$25k
 - e) Andy Khawaja is LACC alum and he was first mentioned by Mayor Eric Garcetti. Andy owns Allied Wallet and Robert will contact him
 - f) Graduway currently has about 130k records to start working
 - iii. GRANTS
 1. This month the LACCF was awarded \$15,000 from the Kirchgessner Foundation to support the Office of Special Services, with tutoring and equipment
 2. The Foundation along with grant consultant, Amy Hanf, completed the proposal to the Catalyst Fund, which we were invited to submit. Funding is designated to programs that demonstrate a range of creative approaches to serve undocumented students and their families in sustainable ways

- a) LACC will use this funding to run a comprehensive Dream Center.
- 3. One additional proposal was submitted to the Freeberg Foundation to fund the capital improvements the Veterans Resource Center
- 4. There were five additional Letters of Intent that were submitted, four for general operating funds, and one for the nursing department
- iv. CORPORATE & FOUNDATION RELATIONS
 - 1. Martha Pelayo submitted her report and Robert briefly discussed it with the Committee members
 - a) Thanks to Steve Nissen, NBC VP who is a Parsons Foundation Board member, a meeting with Parsons Director was scheduled for June 22 between LACCF and GSP coordinator to discuss GSP funding
 - b) Deloitte Foundation – after a conversation with Kristen Chernick of the Foundation, she introduced Martha with the local talent acquisition representative, Melinda Johnson. Martha and Melinda had a conversation and she mentioned that Deloitte did not fund community colleges and their focus is on students that are about to graduate with their Bachelor’s degree which is the minimum degree needed for their jobs
 - c) David Ambroz coordinated a tour for Kyle Bishop, ABC Studios Director of Production Services. Kyle oversees the Asset Management and agreed to assist Theatre and Cinema/TV department as liquidation of costumes and props occur
- v. PRESIDENT’S SCHOLARS
 - 1. Robert mentioned that this year we are having issues recruiting President’s Scholars. We only have about 11 students since UC Merced is offering full rides and a lot of those student decided to go to UC Merced instead of LACC
 - a) Robert’s friend offered to buy laptops for LACC top students

III. COLLEGE ADMINISTRATIVE REPORT

M. GALLAGHER

- a. President Gallagher briefly reported on this year’s enrollment which was about 19,000 for both credit and non-credit.
- b. She also mentioned that the budget is looking good and most likely they will end the year in black
- c. President Gallagher talked about their two strategies they have for enrollment and the online AA degree
- d. She also reported on the campus construction activities, grounds & custodial and customer services

IV. TREASURE’S REPORT

R. WINTERS

- a. MAY 2018 FINANCIALS AND CREDIT CARD STATEMENTS
 - i. The May 2018 financials and credit card statements were discussed and approved Committee
 - 1. Bob Winters moved to approve the May 2018 Financials and Credit Card Statements as presented
 - 2. Jeff Zarrinam seconded
 - 3. **Motion Passed MSP**

V. BOARD CHAIR’S REPORT

M. HOFFMAN

- a. No updates – Marv Hoffman was absent

VI. ADJOURNMENT AND NEXT MEETING

- a. The meeting was adjourned at 12:15 P.M.
- b. Next meeting is July 24, 2018 at 10:00 AM

NOTE: MSP=Moved Second Passed

Approved and signed by Secretary, Julie Stromberg: