

LOCATION: LOS ANGELES CITY COLLEGE FOUNDATION
Student Union Building – 3rd Floor Conference Room
855 N. Vermont Avenue
Los Angeles, CA 90029

TIME: 12:00 P.M.

MINUTES

Attendance:

Members Present: Marvin Hoffman (Chair); Edward Dilkes (Vice Chair); Bob Winters (Treasurer); Julie Stromberg (Secretary); Robert Schwartz (Executive Director); Alan Daniels; Mike Harriel(via Conference Call); Elvira Bartoli (via Conference Call); Dean Hansell; Joan Dangerfield (via Conference Call); Harvey Englander (via Conference call); Maria Reisch (Emeriti Association); Robert Reeves; Alex Swart; Lara Yeretsian (via Conference Call); Jerrod McClung (via Conference Call); Selina Chi; Rick Landis; Nick Halaris; Margaret Martin, Ph.D. and Victor Chen

Members Absent: DJ Moore; Sunny Youngsun Park; Michael Morgan; Charlotte Bland; Sandra Cuneo; Theo Kingma; Jeff Zarrinam; Dr. Mary Gallagher (LACC President); Dr. James Lancaster (Interim VP of Academic Affairs) and Dan Wanner (President Academic Senate)

Guests: Anil K. Jain, Associate Vice President, Administrative Services and Alen Andriassian, Dean, Student Life

I. CALL TO ORDER

M. HOFFMAN

- a) The meeting was called to order at 12:07 PM
 - i) APPROVAL OF THE CONSENT AGENDA ITEMS
 - (1) Minutes of January 29, 2019
 - (2) Alumni/Individual Outreach and Corporate/Foundation Outreach
 - (3) Financials and Credit Card statements through March 2019, LACC Swap Meet and Grant Activity Report
 - (4) Bob Winters made a motion to approve items on the consent agenda as submitted
 - (a) Ed Dilkes seconded
 - (b) **Motion passed MSP**

II. FOUNDATION REPORT

R. SCHWARTZ

- a) 2018 AUDIT REPORT – VAVRINEK, TRINE, DAY, & CO., LLP
 - i) Rachel Green went over the different items on the 2018 Audit Report via conference call. After reviewing and commenting on the auditor’s recommendations the Board approved the 2018 Audit Report as submitted.
 - (1) Bob Winters made a motion to approve the 2018 Audit Report
 - (a) Ed Dilkes seconded
 - (b) **Motion passed MSP**
- b) GENERAL UPDATES
 - i) Robert reported that Herb Alpert has already been on Campus after the Gala because he wants to do something in the Herb Alpert Music Center to make it more welcoming. Robert to send him the building plans
 - ii) Robert also reported on the Food Pantry and mentioned that starting next week Daren will be sending weekly reports to the Board about the Food for Thought Project
 - iii) Robert briefly spoke about Oswaldo Vazquez. Ozzie was born in the United States and was five years old when his parents decided to go back to Mexico. When he came back to the USA he was 13 years old and had forgotten how to speak English. He enrolled in school and now he was accepted to Harvard with a full ride scholarship. Robert wants to go to Ozzie’s high school graduation to present a check for \$5,000 to him. Robert decided to give Ozzie this gift because he has taken enough credits here at LACC to get an AA degree
 - iv) Robert mentioned that with the third donated sculpture from Marlene Louchheim, we now have a collection. Robert mentioned that Carl Schlosberg and Steve Lebowitz are interested in creating a Sculpture Garden at LACC
 - v) Carole Wenger is still working with John Branca about covering the cost of the Tech and E-sports room
- c) WORKING GROUPS AND COMMITTEES
 - i) GALA 2019
 - (1) Robert briefly reported on the gala. He mentioned that there was a record number of people there, about 700 in attendance
 - (2) Robert also mentioned that about \$675,000 was raised for this event and will net approximate \$400,000
 - (3) Robert thanked Harvey Englander for his participation and for making this event possible along with Dennis Gilbert
 - ii) STRATEGIC PLAN

S. CHI

- (1) Selina Chi reported that the strategic plan committee has not met but had the opportunity to connect and now they need to concentrate on the goals
- iii) GUARDIAN SCHOLARS R. REEVES
 - (1) Robert Reeves has not met yet and had no updates
- iv) SCHOLARSHIPS
 - (1) Julie Stromberg reported that there was an implementation on the scholarship review process. There were two volunteer review trainings which was supposed to be filmed but unfortunately they still have not submitted the video to Jeremy Villar
 - (2) Julie Stromberg had some concerns about the new review process, which she thought it would cause some quality control issues. Ed Dilkes also commented on these issues. Silvia Martinez is already communicating with the support team from NextGen to help with the review process
- v) FINANCE & INVESTMENTS R. WINTERS
 - (1) Bob Winters distributed a copy of the Finance and Investment committee report from April 23, 2019. He reported that there were no problems with our investment portfolio
- vi) MARKETING A. DANIELS/A. SWART
 - (1) Alan Daniels spoke about the school marketing campaign as well as the marketing items he and Alex Swart did for the Foundation 2019 Gala
- vii) AUDIT
 - (1) Report was given by Rachel Green
- viii) GOVERNANCE & NOMINATIONS E. DILKES
 - (1) No Updates
- ix) FINANCIAL LITERACY N. HALARIS
 - (1) The group has not met but the Board members were interested in getting the students involve
- x) HOUSING E. DILKES/R. SCHWARTZ
 - (1) Robert Schwartz mentioned that the Chancellor has a document on hand and the District sent us a form that is irrelevant to what we are trying to do with the veterans housing
- xi) STEM S. CHI
 - (1) Selina Chi was nominated as the Chair for the STEM Committee and she mentioned they met and discussed the different grant options available for the STEM Program
- xii) ARTS AT LACC A. DANIELS
 - (1) Alan Daniels briefly spoke about the Rodney Dangerfield Institute and mentioned that there are other programs on campus that need to be discussed
- xiii) LIBRARY D. HANSELL
 - (1) Dean Hansell reported that this committee has never met before and mentioned that he would like to meet with the Campus Librarian to discussed the different needs
 - (2) Robert Schwartz mentioned that we just created an endowment for speaker series
- xiv) VETERANS J. STROMBERG
 - (1) Julie Stromberg informed the Board that she was appointed by Robert Schwartz to be part of the Veterans Housing in 2015
- xv) FOUNDATION MENTORSHIP PROGRAM J. STROMBERG
 - (1) Julie spoke about different ways to further engage the Board members to help LACC students
 - (2) She proposed to create a Foster Mentorship Program where a Board member will be paired with a student and help him/her with their career goals or other things they might need assistance

IV. TREASURER'S REPORT M. HOFFMAN
 a) FINANCIALS THROUGH March 2019 were approved by the Board members in the Consent Agenda

V. COLLEGE PRESIDENT'S REPORT M. GALLAGHER
 a) Dr. Gallagher was absent but Alen Andriassian, Dean of Student Life gave an update on the College on her behalf

VI. FOUNDATION CHAIR'S REPORT M. HOFFMAN
 a) 2019 BOARD DUES – Reminder
 i) Marv Hoffman reminded the Board member to pay their dues for this year
 b) 2019 CONFLICT OF INTEREST FORMS
 i) Marv Hoffman asked the Board members to complete the 2019 Conflict of Interest forms and give them back to Silvia Martinez as they are required by the Auditors

VII. PUBLIC COMMENTS

- a) No comments

VIII. ADJOURNMENT AND NEXT MEETING

- a) Meeting adjourned at 1:35 P.M.
- b) The next meeting is July 30, 2019 at 12:00 P.M.
- c) 2019 meeting calendars and the Board roster were included in the Board books

NOTE: MSP=Moved Second Passed

Approved and signed by: Julie Stromberg, Secretary
